



GoWork App Coworking Etiquette New Normal Protocols



Your Access to **Awesome Office Space** Is Now in Your Hands!





@letsGowork













GOWORK

GoWork is Indonesia's leading premium coworking space with a mission to help people be their best.

Our Advantages







Strategic central location

High speed internet

6

Spacious lounge area

(III)











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Free hand-brewed beverages

World-class Printers

Exclusive events & Workshop

Ergonomic chairs



GoWork Operational Hours:

Monday - Friday | 9 am - 4 pm (Closed on public holidays)

Central Jakarta

- 1. GoWork Plaza Indonesia
- 2. GoWork Chubb Square
- 3. GoWork Sahid Sudirman
- 4. GoWork Senayan City
- 5. GoWork fX Sudirman

West Jakarta

- 1. GoWork Lippo Mall Puri
- 2. GoWork Central Park

Tangerang

1. GoWork BSD

South Jakarta

- 1. GoWork Millennium Centennial Center
- 2. GoWork Setiabudi
- 3. GoWork Menara Rajawali
- 4. GoWork Sopo Del Tower
- 5. GoWork Menara Standard Chartered
- 6. GoWork Sampoerna Strategic Square

North Jakarta

1. GoWork ASG Tower, PIK

Locations & Operational Hours

- 7. GoWork Pacific Place
- 8. GoWork Treasury Tower
- 9. GoWork Kemang X
- 10. GoWork Fatmawati
- 11. GoWork Pondok Indah
- 12. GoWork Arkadia

- Surabaya
 - 1. GoWork BEI Surabaya

Bali

1. GoWork Park23, Bali



GoWork Coworking Etiquette

- Sit only in allowed and desks spot
- Station yourself in one spot for the whole day
- Limit direct conversations to maximum 2 persons
- Wear your mask at all times
- **Practice** proper sneeze and cough etiquettes

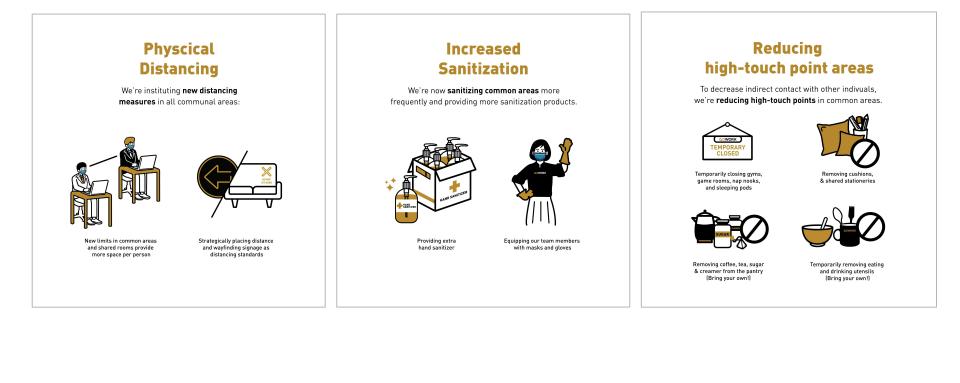


GoWork New Normal Protocols





GoWork New Normal Protocols

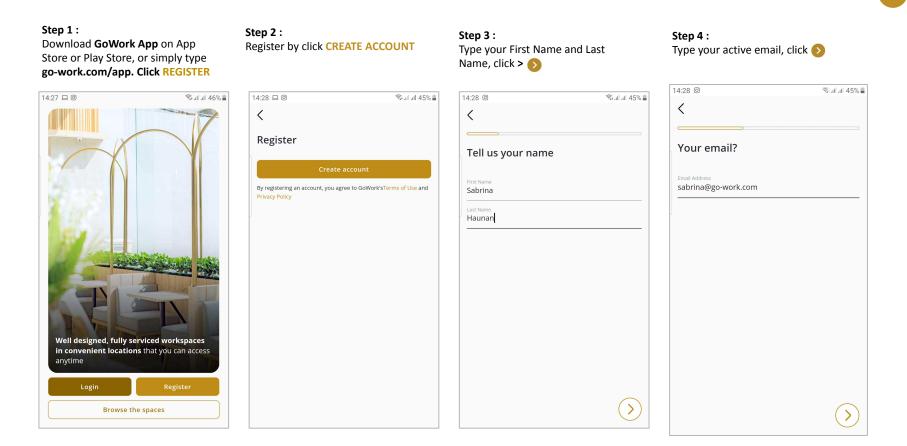




HOW TO REGISTER AN ACCOUNT ON GOWORK APP?

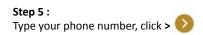


How to Register on GoWork App?





How to Register on GoWork App?



Step 6 : Check your inbox message and input 4 digit of verification code. Click SUBMIT

Step 7 : Create your password, click > 🕥

Step 8 :

There is no coupon code while register. Just proceed to click **REGISTER**

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Please enter your active mobile number, as we will send SMS verification code to you.	<u> </u>		Add coupon +
	code will expire in 56		
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	Verify		

HOW TO BOOK A WORKSPACE ON GOWORK APP FOR UPH STUDENTS?



How to Book a Workspace on GoWork App for UPH Students?

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🔟 Today

Step 1 :

You are directed to Home page. To book a workspace, click **DESK**



COMMUNITY FEED



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MY INBOX

MY ACCOUNT

MY BUILDING

Step 2 :

Choose your preferred time (Today or pick a date).





Chubb Square Rp 125.000* *VAT is applicable or 1 credit O 9:00 - 16:00
 O 🖮 3 Aug 2020 🕆 5 available $\overline{}$ High Speed Refreshment Projector Whiteboard Chron Internet Bundaran HI 🔤 🖉



Click on the location bar at the top

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Step 3 :

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Step 4 : Choose your preferred location.

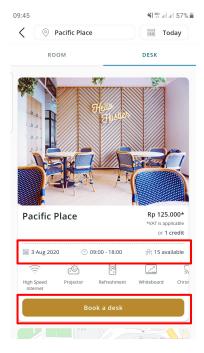
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How to Book a Workspace on GoWork App for UPH Students?

Step 5 :

Check your details and make sure the slot is still available. If OK, click **BOOK A DESK**

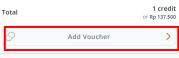


Step 6 : On Confirmation page, Click Add Voucher

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Pacific Place Mall. Level 2 II. Jend. Sudirman Kav. 52-53 Jakarta Selatan, DKI Jakarta 12190

ORDER DETAILS



SELECT PAYMENT



Step 7 : Input the voucher code **UPHSTU0621** and then Click **USE**

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Cashback IDR. 25.000 Voucher: Daily VALID THRU Coworking 31 AUG 2020

GOPAY CREDIT CARD BANK TRA



Pacific Place 🗐 3 Aug 2020

Pacific Place Mall, Level 2 Jl. Jend. Sudirman Kav. 52-53

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DESK

Step 8:

Jakarta Selatan, DKI Jakarta 12190

Promo code applied. There is no

CONFIRMATION

🕑 09:00 - 18:00

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ORDER DETAILS

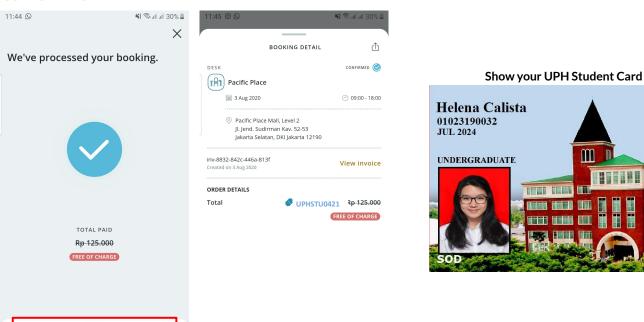




How to Book a Workspace on GoWork App for UPH Students?

Step 9 :

Your workspace has been booked succesfully. Swipe up to CHECK BOOKING DETAILS



Step 10 : Show your booking details here and Show your UPH Student Card to GoWork Operational Team for check-in process

HOW TO BOOK A WORKSPACE ON GOWORK APP FOR UPH LECTURERS/STAFF?



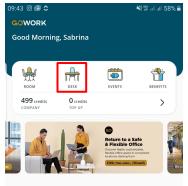
How to Book a Workspace on GoWork App for UPH Lecturers/Staff?

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🔟 Today

Step 1 :

You are directed to Home page. To book a workspace, click **DESK**



COMMUNITY FEED





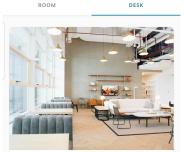
Step 2 :

Choose your preferred time (Today or pick a date).





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preferred location.

Step 3 :

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Step 4 : Choose your preferred location.

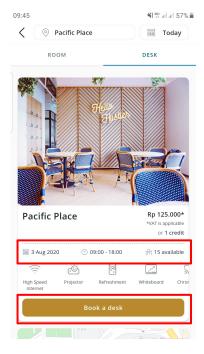
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How to Book a Workspace on GoWork App for UPH Lecturers/Staff?

Step 5 :

Check your details and make sure the slot is still available. If OK, click **BOOK A DESK**



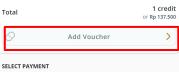
Step 6 : On Confirmation page, Click Add Voucher

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ORDER DETAILS



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Step 7 : Input the voucher code UPHLEC06 and then Click USE

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Step 8:

Promo code applied. There is no charge (FREE). Click CONFIRM

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How to Book a Workspace on GoWork App for UPH Lecturers/Staff?

Step 9 :

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Your workspace has been booked succesfully. Swipe up to CHECK **BOOKING DETAILS**

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BOOKING DETAIL

Step 10 : Show your booking details here and Show your UPH Staff ID to GoWork Operational Team for check-in process

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Cancel Booking

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BOOKING DETAIL

(rAt)

Pacific Place 🖮 3 Aug 2020

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ORDER DETAILS

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Jakarta Selatan, DKI Jakarta 12190

