



GoWork App Coworking Etiquette New Normal Protocols



Your Access to **Awesome Office Space** Is Now in Your Hands!





@letsGowork













GOWORK

GoWork is Indonesia's leading premium coworking space with a mission to help people be their best.

Our Advantages







Strategic central location

High speed internet

6

Spacious lounge area

(III)











F

Free hand-brewed beverages

World-class Printers

Exclusive events & Workshop

Ergonomic chairs



GoWork Operational Hours:

Monday - Friday | 9 am - 4 pm (Closed on public holidays)

Central Jakarta

- 1. GoWork Plaza Indonesia
- 2. GoWork Chubb Square
- 3. GoWork Sahid Sudirman
- 4. GoWork Senayan City
- 5. GoWork fX Sudirman

West Jakarta

- 1. GoWork Lippo Mall Puri
- 2. GoWork Central Park

Tangerang

1. GoWork BSD

South Jakarta

- 1. GoWork Millennium Centennial Center
- 2. GoWork Setiabudi
- 3. GoWork Menara Rajawali
- 4. GoWork Sopo Del Tower
- 5. GoWork Menara Standard Chartered
- 6. GoWork Sampoerna Strategic Square

North Jakarta

1. GoWork ASG Tower, PIK

Locations & Operational Hours

- 7. GoWork Pacific Place
- 8. GoWork Treasury Tower
- 9. GoWork Kemang X
- 10. GoWork Fatmawati
- 11. GoWork Pondok Indah
- 12. GoWork Arkadia

- Surabaya
 - 1. GoWork BEI Surabaya

Bali

1. GoWork Park23, Bali



GoWork Coworking Etiquette

- Sit only in allowed and desks spot
- Station yourself in one spot for the whole day
- Limit direct conversations to maximum 2 persons
- Wear your mask at all times
- **Practice** proper sneeze and cough etiquettes

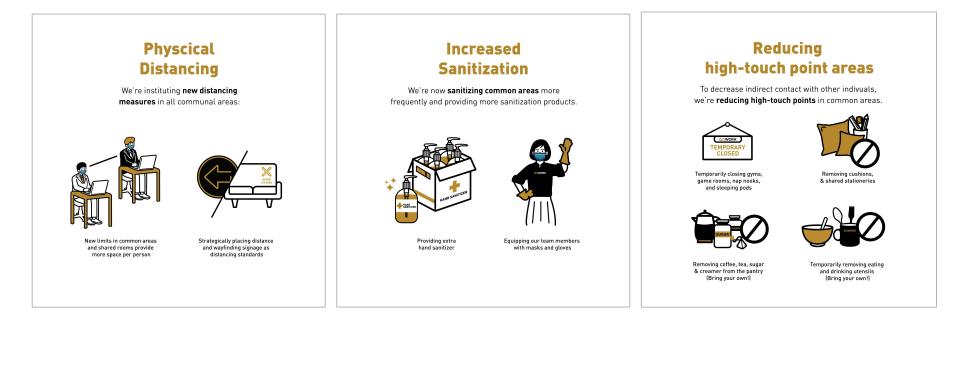


GoWork New Normal Protocols





GoWork New Normal Protocols

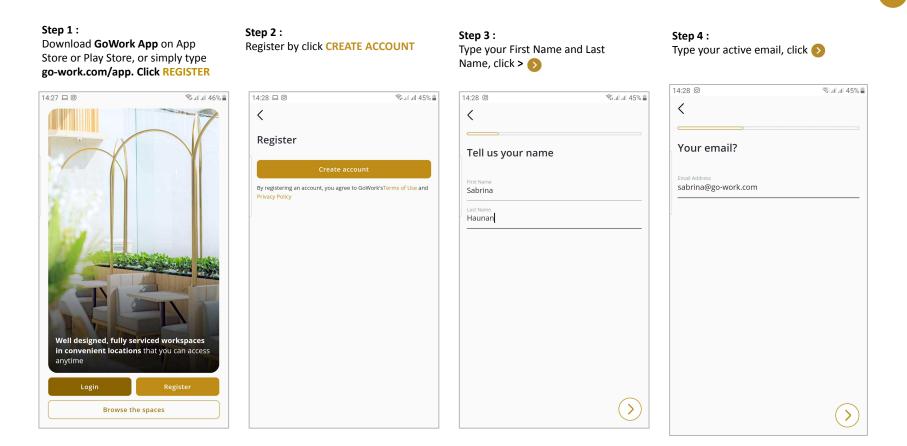




HOW TO REGISTER AN ACCOUNT ON GOWORK APP?

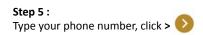


How to Register on GoWork App?





How to Register on GoWork App?



Step 6 : Check your inbox message and input 4 digit of verification code. Click SUBMIT

Step 7 : Create your password, click > 🕥

Step 8 :

There is no coupon code while register. Just proceed to click **REGISTER**

14:29 O 📚 🗐 🖉 14:5% 🛢	14:29 O 🗟 14:29 H 14:29	14:29 🗭 🞯 🛛 🤋 🖬 🖽 45%	14:29 ♥ Ø
<	<	<	<
And, your mobile number?	Enter verification code	Create a password	Almost done, do you have a coupon code? (optional)
Mobile Number +62 × 81511218392	+62 81511218392	Password	If you have a coupon code, please enter it here.
Please enter your active mobile number, as we will send SMS verification code to you.	<u> </u>		Add coupon +
	code will expire in 56		
			Register
	Verify		

HOW TO BOOK A WORKSPACE ON GOWORK APP FOR UPH STUDENTS?



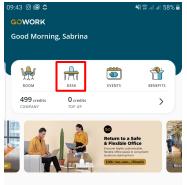
How to Book a Workspace on GoWork App for UPH Students?

¥8∰ allall 57% 🗎

🔟 Today

Step 1 :

You are directed to Home page. To book a workspace, click **DESK**



COMMUNITY FEED



4		ty & Partnership (Coordinator at G	oWork
Hey, Go /ou :)	o-Hustlers	! We have a ver	y exciting new	s for
What's	better tha	in a discounted	price frosee	emore
	sively for			(+)
٠.		1	\square	&

MY INBOX

MY ACCOUNT

MY BUILDING

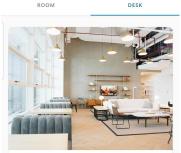
Step 2 :

Choose your preferred time (Today or pick a date).





Chubb Square Rp 125.000* *VAT is applicable or 1 credit O 9:00 - 16:00
 O 🖮 3 Aug 2020 🕆 5 available $\overline{}$ High Speed Refreshment Projector Whiteboard Chron Internet Bundaran HI 🔤 🖉



Click on the location bar at the top

of the screen to choose your

O Chubb Square

preferred location.

Step 3 :

09.44 🔿 🖾 🛟

Chubb Square Rp 125.000* *VAT is applicable or 1 credit 🖮 3 Aug 2020 ⑦ 09:00 - 16:00 r∯t 5 available 20 High Speed Refreshment Whiteboard Chro Internet Bundaran HI 🔊 🖗

Step 4 : Choose your preferred location.

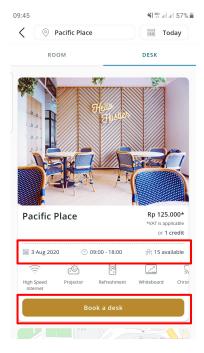
09:44 @ 🗳 🗅	₩ ⁴⁰⁺ all all 57
< SELECT LOG	ATION
Search location	
Searchiocation	
De la Dive	
Pacific Place	
 Pacific Place Mall II. lend. Sudirman Kav. 52-53 	
Jakarta Selatan, DKI Jakarta 121	90
O9:00 - 18:00	
Menara Rajawali	
🛞 Menara Rajawali	
Jl. DR. Ide Anak Agung Gde Agu Jakarta Selatan, DKI Jakarta 129	
9 09:00 - 16:00	
0 05.00 - 10.00	<i>₩</i> 11.3 Ki
Sopo Del	
Sopo Del Tower	
Jl. Mega Kuningan Barat III, Lot	10. 1-6, Kawasan Mega
Kuningan Jakarta Selatan, DKI Jakarta 129	50
9 09:00 - 16:00	o% 12.3 km
0 03.00 - 10.00	⊕ 12.3 KH
Setiabudi	
Setiabudi Building	
Jl. H.R. Rasuna Said Kav. 62	
Jakarta Selatan, DKI Jakarta 129	
O9:00 - 16:00	ିଂ 12.4 km



How to Book a Workspace on GoWork App for UPH Students?

Step 5 :

Check your details and make sure the slot is still available. If OK, click **BOOK A DESK**

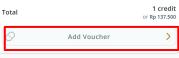


Step 6 : On Confirmation page, Click Add Voucher

10:28 🗆 🛛 🗇 … ¥{ ∰ .il .il 49% 🛔 < CONFIRMATION DESK Pacific Place 🖮 3 Aug 2020 🕑 09:00 - 18:00

Pacific Place Mall. Level 2 II. Jend. Sudirman Kav. 52-53 Jakarta Selatan, DKI Jakarta 12190

ORDER DETAILS



SELECT PAYMENT



Step 7 : Input the voucher code **UPHSTU0621** and then Click **USE**

10:27 🗆 🛛 🗇 😶 📲 💱 all all 49% 🛔 MY VOUCHER Cashback IDR. 25.000 **Voucher: Daily Coworking**

Cashback IDR. 25.000 Voucher: Daily VALID THRU Coworking 31 AUG 2020

GOPAY CREDIT CARD BANK TRA



Pacific Place 🗐 3 Aug 2020

Pacific Place Mall, Level 2 Jl. Jend. Sudirman Kav. 52-53

<

DESK

Step 8:

Jakarta Selatan, DKI Jakarta 12190

Promo code applied. There is no

CONFIRMATION

🕑 09:00 - 18:00

charge (FREE). Click CONFIRM

ORDER DETAILS

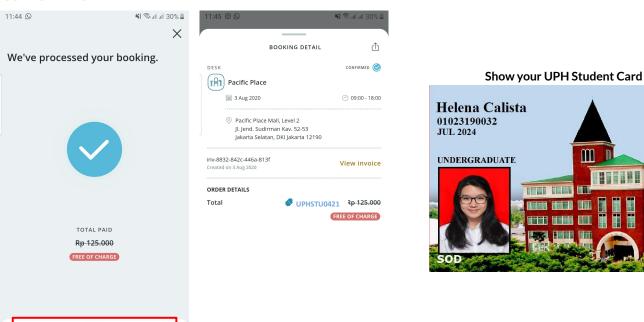




How to Book a Workspace on GoWork App for UPH Students?

Step 9 :

Your workspace has been booked succesfully. Swipe up to CHECK BOOKING DETAILS



Step 10 : Show your booking details here and Show your UPH Student Card to GoWork Operational Team for check-in process

HOW TO BOOK A WORKSPACE ON GOWORK APP FOR UPH LECTURERS/STAFF?



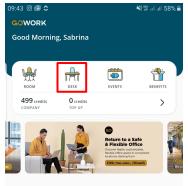
How to Book a Workspace on GoWork App for UPH Lecturers/Staff?

¥经 all all 57% 🔒

🔟 Today

Step 1 :

You are directed to Home page. To book a workspace, click **DESK**



COMMUNITY FEED





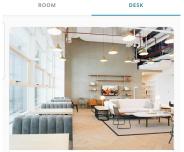
Step 2 :

Choose your preferred time (Today or pick a date).





Chubb So	quare		Rp 125. *VAT is app or 1	
🗐 3 Aug 2020	Ø	09:00 - 16:00	r∰ 5 ava	ilable
(((·	ò	0.		5
High Speed Internet	Projector	Refreshment	Whiteboard	Chror
Book a desk				
Hannah - Bundaran Hi 🔤 🕴				



Click on the location bar at the top

of the screen to choose your

Ochubb Square

preferred location.

Step 3 :

09.44 🔿 🖾 🛟

Chubb Square Rp 125.000* *VAT is applicable or 1 credit 🖮 3 Aug 2020 ⑦ 09:00 - 16:00 r∯† 5 available 20 High Speed Refreshment Whiteboard Chro Internet Bundaran HI 🔊 🖗

Step 4 : Choose your preferred location.

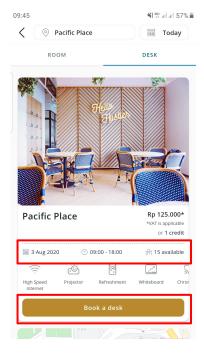
):44 🛛 🗳 🗅		₩849÷ all all 57
<	SELECT LOCATION	
 Searce 	h location	
Pacific Plac	e	\checkmark
	ice Mall Jdirman Kav. 52-53 Ilatan, DKI Jakarta 12190	
O9:00 - 18	:00	% 13.7 km
Menara Ra	jawali	
	ajawali Anak Agung Gde Agung, Kawas Iatan, DKI Jakarta 12950	san Mega Kuningan
O 09:00 - 16	:00	% 11.9 km
Sopo Del		
Sopo Del	Tower	
Kuningan	uningan Barat III, Lot 10. 1-6, Ka Iatan, DKI Jakarta 12950	awasan Mega
⊙ 09:00 - 16		% 12.3 kn
Setiabudi		
Setiabudi	Puilding	
	suna Said Kav. 62	
	latan, DKI Jakarta 12920	
· 09:00 - 16	:00	⊚% 12.4 km



How to Book a Workspace on GoWork App for UPH Lecturers/Staff?

Step 5 :

Check your details and make sure the slot is still available. If OK, click **BOOK A DESK**



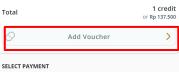
Step 6 : On Confirmation page, Click Add Voucher

10:28 🗆 🛛 🗇 … ¥{ ∰ .il .il 49% 🛔 < CONFIRMATION DESK

Pacific Place

🖮 3 Aug 2020 Pacific Place Mall. Level 2 II. Jend. Sudirman Kav. 52-53 Jakarta Selatan, DKI Jakarta 12190

ORDER DETAILS



🕑 09:00 - 18:00

1 credit 📿 🐻 Company Ton IIn

Step 7 : Input the voucher code UPHLEC06 and then Click USE

10:27 🗆 🛛 🗇 … 📲 💱 all all 49% 🛔 MY VOUCHER Cashback IDR. 25.000 **Voucher: Daily Coworking** Cashback IDR. 25.000 Voucher: Daily VALID THRU

Coworking

31 AUG 2020

GOPAY CREDIT CARD BANK TRA

Step 8:

Promo code applied. There is no charge (FREE). Click CONFIRM

10:28 🗆 🛛 🔿 \cdots ¥{⁴⁶⁺ , || , || 49% **≜** < CONFIRMATION DESK Pacific Place 🖮 3 Aug 2020 (·) 09:00 - 18:00 Pacific Place Mall, Level 2 II. lend. Sudirman Kav. 52-53 lakarta Selatan, DKI lakarta 12190 ORDER DETAILS Total **UPHLEC04** Rp 125.000 UPHLEC04 × SELECT PAYMENT Free of charge Rp 125.000



How to Book a Workspace on GoWork App for UPH Lecturers/Staff?

Step 9 :

1

Your workspace has been booked succesfully. Swipe up to CHECK **BOOKING DETAILS**

5:44 © © 🖿 ·) 19% کې 10%	11:45
We've processed your bo	ooking.	
		inv- Crea ORI Tot
TOTAL PAID		
Rp 125.000		
FREE OF CHARGE		

BOOKING DETAIL

Step 10 : Show your booking details here and Show your UPH Staff ID to GoWork Operational Team for check-in process

💥 🙃 al al 30% 🗋



Cancel Booking

OVERATE OF UPHLEC04

BOOKING DETAIL

(rAt)

Pacific Place 🖮 3 Aug 2020

inv-771a-9545-4896-9bc4

ORDER DETAILS

Total

Pacific Place Mall, Level 2 II. lend. Sudirman Kav. 52-53

Jakarta Selatan, DKI Jakarta 12190

