

Address:
 Jl. Raya Parahyangan KM. 1,8
 Kota Baru Parahyangan
 Bandung, Indonesia 40714
 Tel. (62-22) 680 3778
 Fax. (62-22) 680 3779 / 680 3904



A. FIT RATES (SINGLE/DOUBLE OCCUPANCY)

Room Type		Published Rate	Universitas Pelita Harapan
Mason Wing	Pine Wing		Weekdays & Weekend
Deluxe Room		IDR 1,900,000nett	IDR 800,000nett
	Pine Deluxe	IDR 2,000,000nett	IDR 850,000nett
Executive Room	Pine Terrace	IDR 2,100,000nett	IDR 900,000nett
Premier Room		IDR 2,400,000nett	IDR 1,000,000nett
Junior Suite		IDR 3,100,000nett	IDR 1,600,000nett
Family Suite	Pine Suite	IDR 3,500,000nett	IDR 2,000,000nett
Grand Suite	Pine Terrace Suite	IDR 4,000,000nett	IDR 2,300,000nett
Presidential Suite		IDR 9,000,000nett	IDR 6,500,000nett

Inclusions:

1. Buffet breakfast for maksimal 2 (two) person adults
2. Welcome drink
3. Mineral Water
4. Wi-Fi broadband internet access
5. Complimentary use of fitness center and recreation area *such as swimming pool, jogging track, foot reflexology track etc. (except spa treatment)*

TERMS & CONDITIONS

- Above rates are **per room per night and are included to 21% service charge and prevailing government tax**. However, should this tax be changed, we shall be obliged to amend accordingly.
- All negotiated rates are applicable only for individual bookings. Conference, Incentive and Ad-hoc group rates are available on request.
- **Confidentiality** – All informed contained within this agreement is private and confidential and may not be disclosed to a third party for any reasons and purpose.
- **This contract rate agreement is valid from 1st April 2020 until 31th March 2021.**
- **Above rates are not valid during Blackout period and Festive Seasons such as led Fitri, Christmas, New Years.**
- **Blackout period on 20st December 2020 - 01st January 2021.**

B. GROUP CONCESSIONARY POLICY

The Hotel will accord one room complimentary for every 20 paid guest rooms at the agreed contract rates as stated, utilized during the periods of group stay, non-accumulative. A maximum of three (3) complimentary rooms will be provided for a group of minimum 100 rooms.

C. BOOKINGS/ RESERVATIONS

- a. **FIT/Group** Bookings should be channeled to our Reservations Department at least 3 days prior to arrival. The contact numbers for our Reservation Department are:
 Telephone : +62 22 6803778
 Fax : +62 22 6803779
 E-mail : reservation@masonpinehotel.com
- b. Rooms are subject to availability upon making reservations.

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D. NO-SHOW/CANCELLATION CHARGE

- Any guaranteed reservations with cancellation notice of less than 48 hours will be subject to a one night charge.
- Non-guaranteed reservations will be canceled on the day at 18:00 hours without prior notice on weekdays and will be canceled on the day at 15.00 hours without prior notice on weekend.
- During high occupancy or fully booked situation, all reservations made should be guaranteed or otherwise, reservations could not be confirmed.
- In line with the Hotel's policy, should there be a **no-show** on the scheduled date of arrival for all confirmed reservations; a one-night no-show charge will be levied accordingly at the rate quoted for the confirmed reservation/no-show guest.

E. PAYMENT METHOD

A. PRE PAYMENT / DEPOSIT

The Hotel must be in receipt of total accommodation charge (including **21% prevailing government tax and service charge**) from **Universitas Pelita Harapan** prior to guest's arrival or the reservation will be released. Guests will be responsible for settling all incidental charges upon departure.

- The amount must be received in the form of cash or bank draft in Rupiah (IDR). A valid credit card number with an expiry date and written billing authorization is also acceptable for the guestrooms. The **Bank account details are as follows:**

Bank : BCA
Branch : Asia Afrika
Account name : PT Satya Parahyangan Resort Account no. 008 3120 999
Copy of transferred to be sent to :
Banquet Department on +62 22 680 3779
Accounting Receivable at ar@masonpinehotel.com

B. CREDIT FACILITIES

- To request for credit facilities, please contact our Credit Department at +62 22 6803778 extension no. 603
- When credit approval has granted by The Hotel, no deposit is required on adhoc bookings for groups of 10 rooms per night or less. However, for adhoc group bookings of more than 10 rooms per night, the hotel may exercise its rights to request for a deposit equivalent to one (1) night accommodation charged per room at the confirmed rate from the total number of rooms booked **or 80% of the total estimation expenses incurred, whichever greater**, to be received by hotel no later than 30 days prior to arrival.

F. AMENITIES

These include coffee & tea making facilities and bathroom amenities.

G. EARLY CHECK-IN

The official check-in time is after 2.00 pm. Kindly note that guests are requiring early check-in will be subject to availability.

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H. CHECK-OUT

The official check-out is at 12.00 noon. Check out after 12.00 noon but before 6.00 pm. is subject to 50% late check out charge of the contract rate of the room category booked. This rate is only applicable when arranged by **Universitas Pelita Harapan** full day room charge will be applicable for late check-out after 6.00 pm. Request for late check out will be subject to rooms availability on the day of departure.

I. EARLY DEPARTURE

Should there is any guest require an early departure from the confirmed booking day and date, 25% of room charges would be applied from the number of rooms required an early departure with prior notification before 12 noon on the day of departure at the latest. Should we receive the request after 12 noon, the late check out terms and conditions will be applied.

J. FORCE MAJEURE

In the event that performance of this Agreement is delayed or prevented by any cause reasonably beyond the Hotel's control, including, without limitations, any acts or orders of government authorities, or by fire, flood or explosion, sale of the Hotel, necessary and essential construction, arrest or seizure and legal process, strike or other restraint of labor from whatever cause, the Hotel will be discharged of its obligation to provide accommodation or other services.