

2019 / 2020 CORPORATE RATES

Thank you for your continuous support and the interest shown in Concorde Hotel Shah Alam.

We are pleased to append herewith, the 2019 / 2020 Corporate Rates extended to your esteemed organization effective from **1st April 2019 – 31st March 2020**.

These rates will be applicable for all room bookings made on behalf of your organization through your office as well as from any other nominated offices/individuals within your organization.

We trust that you will find our offer favorable and look forward to continue mutually beneficial relation between our two organizations and please find the following for your information.

Corporate Rate:

Room Category	Single Occupancy (with 1 breakfast)	Twin Sharing Occupancy (with 2 breakfasts)
Deluxe	RM268.00nett	RM278.00nett
Deluxe Executive	RM318.00nett	RM328.00nett
Premier Room	RM408.00nett	RM418.00nett
Premier Executive	RM448.00nett	RM458.00nett
Premier Suite	RM578.00nett	RM588.00nett

- *All above quoted rates are inclusive of complimentary Internet Access for 2 devices.*

* Premier Room / Executive / Suite Privileges:

- Personalized Check-In & Check-Out at The Premier Lounge
- Complimentary buffet breakfast at Premier Lounge
- Complimentary One-Way Airport Transfer per room per stay (minimum 2 nights stay)
- Complimentary Internet Access for 2 devices (wired OR wireless)
- Complimentary Unlimited Non-Alcoholic Drinks throughout the day
- Complimentary "Evening Cocktails" at Premier Lounge
- Complimentary 2 hours use of Meeting Room, Executive Business Centre
- Complimentary RM50.00 F & B voucher per stay for a minimum 3 nights continuous stay
- Complimentary 3 minutes 'I HAVE ARRIVED SAFELY' call HOME
- Complimentary usage of Kilos Fitness Centre & Swimming Pool
- Complimentary pressing of 1 suit/dress per stay
- Complimentary Shoe Shine per stay
- Complimentary Parking & Daily Newspaper

Note : The complimentary privileges are "Not Transferable & has no Monetary Value"



CONCORDE HOTEL

SHAH ALAM

Page 2 of 5

PELITA HARAPAN UNIVERSITY

Preferred Long Term Rate (14 nights and above without break):

Room Category	Single Occupancy (with 1 breakfast)	Twin Sharing Occupancy (with 2 breakfasts)
Deluxe	RM248.00nett	RM258.00nett
Deluxe Executive	RM298.00nett	RM308.00nett
Premier Room	RM388.00nett	RM398.00nett
Premier Executive	RM428.00nett	RM438.00nett
Premier Suite	RM558.00nett	RM568.00nett

Preferred Long Term Rate (30 nights and without break):

Room Category	Single Occupancy (with 1 breakfast)	Twin Sharing Occupancy (with 2 breakfasts)
Deluxe	RM228.00nett	RM238.00nett
Deluxe Executive	RM278.00nett	RM288.00nett
Premier Room	RM368.00nett	RM378.00nett
Premier Executive	RM408.00nett	RM418.00nett
Premier Suite	RM538.00nett	RM548.00nett

Long Term Stay Privileges:-

- Complimentary weekly fruit basket
- Complimentary coffee/tea making facilities
- Complimentary Parking & Daily Newspaper
- Complimentary usage of Kilos Fitness Centre & Swimming Pool
- 20% discount on food & beverages at any outlets except promotional items and cigarettes
- 20% discount on in house laundry service
- 10% discount on all local and international calls.
- 10% discount on selected services at our Executive Business Center.

NOTE: Kindly informed that all the above "Long Term Stay-Additional benefits" are applicable with a confirm minimum of 14 nights and above continuous stay. Should the stay is shortened, the hotel has the right to revise the room rate and withdraw all special privileges without prior notice.

Seminar Package:

Seminar Package	Seminar Rate
Full Day Seminar (with Lunch)	RM 175.00nett
Full Day Seminar (AM to Supper)	RM 285.00nett
Half Day Seminar (with Lunch)	RM 165.00nett
Half Day Seminar (without Lunch)	RM 125.00nett

* Above quoted rates are based on per person per day

Full Day Seminar Package (9am – 5pm OR 9am – 11pm)

With Lunch : 1 welcome coffee & tea with cookies, 2 coffee breaks with 3 snacks and 1 buffet/set lunch
 AM to Supper : 1 welcome coffee & tea with cookies, 3 coffee breaks with 3 snacks, 1 buffet/set lunch and 1 buffet/set dinner

Half Day Seminar Package (9am – 1pm OR 2pm – 5pm)

With Lunch : 1 welcome coffee & tea with cookies, 1 coffee break with 3 snacks and 1 buffet/set lunch
 Without Lunch : 1 welcome coffee & tea with cookies and 1 coffee break with 3 snacks



CONCORDE HOTEL

SHAH ALAM

Page 3 of 5

PELITA HARAPAN UNIVERSITY

Seminar Package Privileges:

- Use of main meeting room as above stipulated time
- Meeting set up including writing pads, pencils, bottled drinking water & mints
- Use of one (1) LCD projector with screen
- Use of one (1) whiteboard & one (1) flipchart with markers
- Basic PA system (rostrum with microphone)
- Use of one (1) standing microphone
- Backdrop (to a maximum of 60 alphabets only)

Airport Transfer * Rates to be advised upon request

Complimentary Shuttle Service:

Weekday Transfer – Monday to Friday

Departure Route	Departure Times
Hotel – Aeon Mall Shah Alam – Subang Parade – Sunway Pyramid – Hotel	1 st Departure : 10.30AM 2 nd Departure : 3.00PM 3 rd Departure : 7.00PM
Pick-up Route	Pick-up Times
Subang Parade (In front of TGI Friday's) Sunway Pyramid (Main entrance under the Sphinx) Aeon Mall Shah Alam (Entrance A)	Pick-up : 3.45PM, 7.45PM Pick-up : 3.30PM, 7.30PM Pick-up : 4.00PM, 8.00PM

Weekend Transfer – Saturday, Sunday and Public Holiday

Departure Route (A)	Departure Times
Hotel – Aeon Mall Shah Alam – Sunway Pyramid – Hotel	1 st Departure : 10.30AM 2 nd Departure : 3.00PM 3 rd Departure : 5.30PM (I-City)
Hotel – I-City – Hotel	
Pick-up Route	Pick-up Times
Sunway Pyramid (Main entrance under the Sphinx) Aeon Mall Shah Alam (Entrance A) I-City (Gate A)	Pick-up : 4.30PM, 9.30PM Pick-up : 5.00PM, 9.45PM Pick-up : 9.45PM
Departure Route (B)	Departure Times
Hotel – Mid Valley – KLCC – Hotel	1 st Departure : 10.30AM 2 nd Departure : 3.00PM
Pick-up Route	Pick-up Times
Mid Valley (Bus station at South Gates entrance) KLCC (Bus station at Maxis Tower entrance)	Pick-up : 4.30PM Pick-up : 4.00PM

Blue Mosque Special Transfer – Monday to Friday

Hotel – Blue Mosque – Hotel	1 st Departure : 5.20AM 2 nd Departure : 12.45PM (Friday only)
	1 st Pick-up : 6.30AM (Subuh Prayer) 2 nd Pick-up : 2.00PM (Friday Prayer)

Note: All complimentary shuttle services are provided for in-house registered guests only and on first come first served basis. The hotel reserves the right to change the shuttle timing without prior notice.

Terms & Conditions:-

- Above quoted rates are inclusive of applicable government tax.
- Rates are subject to revision based on production review/market conditions with a thirty (30) days written notice.
- Rates are effective from 1st April 2019 until 31st March 2020. The hotel reserves the right to adjust contract room rate without notice in the event of unforeseen circumstances or tax alteration by the Malaysian Government.
- All reservations (regardless of the period of stay) made prior to revision will be honored at the previous agreed rate.
- Check out time is 1200hrs. Check in time is 1400hrs. The hotel reserves the right to impose a late check-out charge of 50% of the contracted room rate.
- All early check in and checks out requests are subject to room availability only.
- All contract rates will be based on current agreement. A new agreement has to be signed for extensions after 14 or 30 nights of stay.

*** TOURISM TAX ACT 2017**

In compliance with the above and with effect from 1st September 2017, Tourism Tax will be imposed to all foreign guest who stay in the Hotel at a flat rate of RM 10 nett per room per night. This will be reflected in the guestroom's folio and will be collected as a separate amount (additional to quoted room charges) upon guest departure.

** MyKad (Malaysian) and MyPR (Permanent Resident of Malaysia) card holders are exempted.*

For more information, please refer to Royal Malaysian Customs Department (RMCD) at 1300-888-500.

Cancellation/No Show Policy

The hotel reserves the right to impose the following cancellation/no show charge:-

Cancellation Period	Penalty
48 hours or less	1 night charge
Less than 24 hours	100% of the room rate for the period of entire reservation

Payment Terms

- i) Unless credit facilities have been established with the hotel, the followings shall apply:
 - ✧ Individual booking, reservation must be prepaid or guaranteed by company letter or credit card. Full payment is to be made by cash or credit card upon arrival.
 - ✧ Group bookings, 60% deposit to be made upon confirmation of rooms. Balance of payment to be made 14 working days prior to group arrival.
- ii) If credit facilities have been established, the payment terms stipulated in the credit letter shall be applicable.
- iii) Failure to fulfill the condition stipulated in the credit letter will result in the withdrawal in part/whole of any/all condition in this contract.
- iv) All payments are to be made payable to “CONCORDE HOTEL SHAH ALAM”
- v) Our bank details are as follows:
 - Name of Bank** : MALAYAN BANKING BERHAD
 - Address** : No 10, Persiaran Perbandaran, Seksyen 14
40100 Shah Alam, Selangor Darul Ehsan
 - Tel** : 603 5519 9289
 - Account Numbers** : 5121-0162-1422
 - Swift Code** : MBBEMYKL

Reservations Contact

All reservations are to be directed to the Reservation Office with the following details:

Tel No : 603 5512 2200
Fax No : 603 5520 8100
Email : shah@concorde.net or reservation-chsa@concorde.net
Website : SHAHALAM.CONCORDEHOTELSRESORTS.COM



CONCORDE HOTEL

SHAH ALAM

Page 5 of 5

PELITA HARAPAN UNIVERSITY

Contract Acceptance

This contract will only be applicable once the signed and stamped copy is returned within a period of thirty (30) days from the date of issue.

Termination

This contract agreement may be terminated by either party within a thirty (30) day notice in writing on condition that all bookings, irrespective of date(s) of stay made prior to the date of notice will be duly honored per the condition of this contract by both parties.

Confidentiality

All rates are strictly confidential and shall not be disclosed, advertised or sold openly to any third party of through any internet website or through any form of electronic media for whatsoever reason of purpose unless prior written consent is obtained from the Hotel. Otherwise, the Hotel reserves the right to revoke/terminate the contract immediately if any of the above clauses are breached.

Managed by

HPL

HPL Hotels & Resorts